Tips & Tools #15: Using iPod Touch Devices For Data Collection

iTouch/iPad Devices FAQ:

FAQ1: How do I turn ON the device?
Answer: Press and hold the oval power button located at the top right corner of the device until you see the Apple logo appear on the screen. 
Or: If the device is “sleeping” click the round home button located below the screen at the bottom middle of the device. Then slide the arrow at the bottom of the screen from left to right. 
Or: If the device is out of battery, you need to charge the device using the accompanying cord. Once there is enough battery charge for the device, you can turn on the device by pressing and holding the oval power button located at the top right corner of the device.

FAQ2: How do I turn OFF the device?
Answer: Press and hold the oval power button located at the top right corner of the device. A screen will appear that says “slide to power off”. Touch and slide the arrow from left to right. Note: The device will automatically “sleep” after a set period of time. This means that the device is still on and using up the battery. Please try to turn OFF the device at least once a week.

FAQ3: How do I restart the device?
Answer: Press and hold the oval power button located at the top right corner of the device. Then on the top of the screen, a slider should appear that will allow you to turn off the device. Turn off the device, wait a few minutes, and then turn the device back on by pressing the oval power button located at the top right corner of the device.

FAQ4: How do I go to the home menu?
Answer: Click the round home button located below the screen at the bottom middle of the device until it brings you to your desired menu.

FAQ5: How do I find an app or feature of the device?
Answer: Navigate to the search tool by sliding your finger on the home screen from the left to the right. Repeat until you see repeated until you see the search bar at the top of the screen. Then type in what you are looking for. Or: Click the round home button at the bottom middle of the front of the device until you see the “Search iPod” or “Search iPad” bar at the top of the screen (pictured on the right). Then type in what you are looking for.
FAQ6: How do I capture a screen shot, a picture of what is on the device screen?
Answer: Press and hold the round home button located below the screen at the bottom middle of the device. While still holding the home button, press the oval power button located at the top right corner of the device until you see a flash. Pictures are stored in the “Photos” App.

FAQ7: Are there Applications (Apps) I can use?
Answer: Yes. Each device is automatically loaded with basic functions such as calendar, calculator, clock, notepad, Internet, camera, and many, many other Apps. TCEC may load additional Apps to aid in data collection such as the iSURVEY App to collect data offline, a tally counter that can label and count up to four different items or a timer that can label and time multiple items simultaneously. If you have any suggested apps useful for data collection, please let us know!

FAQ8: How can I see the Apps or programs that I’ve recently been using?
Answer: Double click the round home button at the bottom middle of the front of the device. A small row of recently used apps should appear at the bottom of the screen. If this does not occur, please try to double click the round home button a bit faster.
Or: When you toggle back to iSURVEY, you can continue the survey you were just working on by touching “Yes” when it asks, “Resume survey. An incomplete survey was found. Would you like to resume it?”

FAQ9: Can I download other Apps?
Answer: To obtain other Apps, search for the App(s) you are interested in, and contact TCEC to have an App loaded to the device. Please do not load Apps yourself as the devices are registered with TCEC’s Apple ID, and what is downloaded onto one device can be downloaded to all devices. We want to hear about other helpful apps you’ve used, so please let us know!

FAQ10: Are there any other rules I should know before using the devices?
Answer: Yes, there are several rules and common sense activities you need to know: do not use while driving, eating, drinking, or cooking; do not change the order or layout of Apps; avoid water and wet locations; do not attempt to take apart the device or battery; charge the device only using the accompanying charging cords; keep the device within acceptable temperatures 32°-95° F; keep the outside of the device clean and dry only using a soft, lint-free cloth - do not use window cleaners, household cleaners, aerosol sprays, solvents, alcohol, ammonia, abrasives, etc.

FAQ11: Isn’t an iTouch too small for data collection?
Answer: The iTouch is actually the perfect size for data collection. With iSURVEY, each question is listed one by one, so contact us to reserve the devices for your next survey, and see for yourself!

FAQ12: How can I find out more information?
Answer: Please contact TCEC: http://tobaccoeval.ucdavis.edu/contact.php.
Or: Please go to http://support.apple.com/kb/ht1689.
Or: Google your question and search for possible answers.